

Shipments to Grundfos Serbia (GMS)

FCA

When freight needs to be booked for a shipment:

1. Send the invoice (with stamp, signature [including location]) & pick-up-form in Excel to Grundfos Shipping in Serbia (GMS_Logistic@grundfos.com)
2. Grundfos Shipping will reply with confirmation of the freight booking, approximate pick-up time/date, exit point of EU, plate number of truck, etc.
3. You are responsible for exporting goods from EU, and must ask your customs agent/forwarder to make export document.
4. You send a consolidated email to Grundfos Shipping (GMS_Logistic@grundfos.com) with the same documents that you will later give to the driver:
 - Invoice (with stamp, signature [including location])
 - Packing list (with stamp, signature [including location])
 - Export document (from customs agent)
 - If relevant, delivery note (with stamp, signature [including location])
 - If relevant, EUR1 certificate (with stamp, signature [including location])

When goods are packed & picked up:

On the pallet/box, in a plastic sleeve:

- 3 invoices (with stamp, signature [including location])
- 1 packing list (with stamp, signature [including location])
 - If relevant 1 delivery note (with stamp, signature [including location])
 - If relevant EUR1 certificate (with stamp, signature [including location])



For the driver in plastic sleeve:

- 2 invoices (with stamp, signature [including location])
- 1 packing list (with stamp, signature [including location])
- Export document (from customs agent)
 - If relevant 1 delivery note (with stamp, signature [including location])
 - If relevant EUR1 certificate (with stamp, signature [including location])

What should be on the invoice?

See example on the next page – the numbers indicate the different elements.

Invoice for goods:

Supplier has to invoice goods according to the Serbian legislation for import customs clearance and that invoice must contain the following:

- **Billing date, date when supplier has issued the invoice (1);**
- **Ordinal number of invoice (2);**
- **Quantity of goods (3);**
- **Unit (4);**
- **Description of goods (5);**
- **Grundfos part number (Grundfos code of material) (6);**
- **Commodity code (HS Code) (7);**
- **Country of origin for every material (8);**
- **Price per unit for every material (9);**
- **Amount per unit (10);**
- **Final amount (11);**
- **Currency (12);**
- **Grundfos PO number (13);**
- **Supplier company name and address (14);**
- **Grundfos company name and address (15);**
- **Terms of delivery that must be written by Incoterms 2010 DAP, EXW... (16);**
- **Proof of origin (if supplier has proof of origin for goods) (17);**
- **Number of packages - nice to have (18);**
- **Net weight - nice to have (19);**
- **Gross weight - nice to have (20);**
- **Payment terms (21);**
- **Signature of the responsible person and the stamp (22).**

1. Example of an invoice with all necessary elements:

Invoice **5350422279** 2

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14 GRUNDFOS PUMPENFABRIK GMBH
Willy-Pelz-Straße 1-5
D-23812 WAHLSTEDT
Phone: 04554-980

Customer no.: 995

Customer name:
GRUNDFOS SRBIJA d.o.o.
Manufacturing
Obilazni put Sever 21
SRB-22320 INDJIJA 15

Delivery address:
GRUNDFOS SRBIJA d.o.o.
Manufacturing
Obilazni put Sever 21
SRB-22320 INDJIJA

1 Billing date: 12.03.2015
21 Payment terms: Current Month + 1 Month
16 Delivery terms: EXW - Wahlstedt
Delivery method: Truck
Delivery date: 12.03.2015
Our ref.:

| Pos: | Material: | Description: | Quantity: | Unit: | Unit price: | Amount in EUR: |
|-----------------------------------|-----------|---------------------------|-----------|----------|-------------|----------------|
| Your order no. : 4508130609 13 | | | | | | |
| 0004 | 545247 | IMPELLER D UP40-60 | 3 | 150 PC | 9 7,70 | 1.155,00 10 |
| 8 Country of origin: DK - Denmark | | | | | | |
| Your order no. : 4508135468 | | | | | | |
| 0001 | 555014 | IMPELLER M UP6 | 150 | PC | 9,82 | 1.473,00 |
| Country of origin: DK - Denmark | | | | | | |
| Your order no. : 4508149110 | | | | | | |
| 0001 | 90559001 | Shaft w/rotor LAUP D23 we | 70 | PC | 33,80 | 2.366,00 |
| Country of origin: DE - Germany | | | | | | |
| Output Tax | | | 0,00 % | 4.994,00 | | 0,00 |
| Final amount | | | | | | 4.994,00 11 |

Product marked with * are not with EC preferential origin.

The exporter of the products covered by this document (customs authorization no. "DE/ EA/1012") 17 declares that, except where otherwise clearly indicated, these products are of EC preferential origin.

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ZERODATA PRO MARKETING
2, Compteur, Développement, TV, 2
Avenue 1014 - 6ème étage
L'Esplanade - 1014 - Tanger


No. of ship. units: 3 18

Gross weight: 382.000 KG 20

Net Weight: 271.000 KG 19



Volume: 1.080,000 CDM

Pick up form / template [All yellow to be filled out by you/supplier]:

| A | B | D | E | F | G | H | I |
|---|---|--|-----------------|-----------------------|----------------|---|---|
| Document title | | GMSFB310601 Internal request for inbound transportation | | | | | |
| Document no | | GMSFB310601 | | Valid from 15-02-2014 | | GRUNDFOS  | |
| Author | | GMSDRD | Approver | | GMSIVU, GMSDTP | Doc. Type Form Version 2 | |
| This document is only a copy. The original can be found in IMS - Integrated Management System via Insite/Toolbox | | | | | | | |
| FILLED BY SUPPLIER | | | | | | | |
| Name of Supplier | | | | | | | |
| PO number | | | | | | | |
| Pick up date | | | | | | | |
| Pick up Address | | | | | | | |
| Custom Agency | | | | | | | |
| Delivery Address | | Grundfos Srbija d.o.o. Obilazni put- Sever 21 RS-22320 Indjija | | | | | |
| Requested time of delivery | | | | | | | |
| Number of collies | | | | | | | |
| Packaging information | | packaging | | weight | | dimensions (L x W x H in cm) | |
| | | | | | | | |
| | | | | | | | |
| Pallets are stackable (Yes/No) | | | | | | | |
| Organising export custom clearance (s) | | | | | | | |
| EUR1 certificate (Yes/No) | | | | | | | |
| Contact for pick up (e-mail, phone) | | | | | | | |
| FILLED BY REQUESTOR IN GMS | | | | | | | |
| Cost Center | | | | | | | |
| FILLED BY GMS SHIPPING DEPARTMENT | | | | | | | |
| Name of Forwarder | | | | | | | |
| Date of Order | | | | | | | |

** The EUR1 certificate refers to “preferential origin”.
See page 7, to know if this is necessary in your case.

Example of an export document:

| EUROPEAN COMMUNITY | | DECLARATION TYPE (1) | | MIN | |
|---|--|---|------------------------|---|--------------------------|
| EXPORT ACCOMPANYING DOCUMENT | Consignee/Export (2) No.  | | EX | A | Other (3) (532) |
| | Consignee (3) No. | | 1 | 1 | 2 |
| | Consignee (3) No. | | Items (5) | | Total Packages (6) |
| | Consignee (3) No. | | Issuing date: 20250805 | | Customs office: DK003190 |
| GRUNDFOSS SRBIJA D.O.O., CELAZNI PUT SEVER 21 22300 INĐIJA XS Serbian | | Reference numbers (7) UCR: 1256084511 / LRN: 58624_830040 | | Transport charges method of payment code (52) | |
| Consignee (3) No. | | Country (ex) of routing code (113) DK, HU | | Country origin Code (17) a XS | |
| Declarant/representative (14) No.  | | Representative of person lodging entry, decl. (14) No. DK15129006 | | Country (ex) of routing code (113) DK, HU | |
| Identity of means of transport at departure (16) [0049VS AC2113C] | | Gross mass (kg) (16) 855,00 | | Mode of transport 3 at the border (25) | |
| Location of goods (20) BYDK110028033 282 | | Seal number (328) --- | | Office of exit (26) HUS15000 | |
| Markings and numbers - Container No(s) - Number and kind | | Packages and description of goods (31) | | Item No. (32) | |
| Number and kind of packages, pieces, marks and numbers of packages (31) | | Description of goods (312) | | Consignee (3) | |
| Unique consignment reference number (46) | | Commodity Code (33) | | Summary declaration/Previous document (4) | |
| Special markings (442) | | Container numbers (113) | | Seal Number (328) | |
| UNOC (444) | | Procedure (37) | | C. Exp. (15a) | |
| Transport charges method of payment code (52) | | C. Decl. (17a) | | Gross mass (kg) (20) | |
| 1 3 PK (Package) F0228074, F0283653 | | Declaration type (1) | | Net mass (kg) (28) | |
| --- | | Subsidiary value (48) | | --- | |
| --- | | Books | | --- | |
| --- | | 49019600 4099 | | --- | |
| --- | | N380 F0228074-F0283653 | | --- | |
| Y024 DK AUCP 15-0250096 | | --- | | --- | |
| Y035 EJ CNFATTET | | --- | | --- | |
| Y001 EJ CNFATTET | | --- | | --- | |
| Y000 EJ CNFATTET | | --- | | --- | |
| --- | | 1000 800 | | 855,000 | |
| --- | | --- | | 25.280,00 | |
| --- | | --- | | 780,000 | |
| CONTROL BY OFFICE OF DEPARTURE (8) | | CONTROL BY OFFICE OF ENTRY (9) | | Date of arrival | |
| Result: A2 | | Examination of seals: | | Remarks | |
| Seals affixed: Number: | | Time limit (date): 20250805 | | | |
| Identity: | | | | | |

Preferential origin

In most cases, there is “preferential origin” of the goods.

Flowchart on next page shows what to do, but it is also explained here:

1) Is supplier an approved/certified exporter?

a. Yes

- i. Put statement on invoice, like below, but with their **customs authorization number** (f.ex. DK/51/04/237/00638) & **country** (f.ex. DK):

| |
|--|
| The exporter of the products covered by this document (customs authorization No ...) declares that, except where otherwise clearly indicated, these products are of ... preferential origin. |
|--|

b. No

- i. Is the total value of shipment/goods more than 6000 EUR?

1. Yes

- a. Supplier must issue **EUR1 certificate** (with help from export agent/forwarder)

2. No

- a. Statement to be put on invoice, like below, but with **country**, and **place, date, name of signer & signature** of supplier.

| |
|---|
| The exporter of the products covered by this document declares that, except where otherwise clearly indicated, these products are of ... preferential origin. |
|---|

(Place and date)²

(Signature of the exporter, in addition the name of the person signing the declaration has to be indicated in clear script)

ISSUING PROOF OF PREFERENTIAL ORIGIN

